

Burrillville Sewer Commission
Regular Meeting of 4/10/12
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
Richard Nolan – Commission Member

Members Absent: Irene Smith – Commission Member
William Peterson – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – James J. Geremia & Assoc.
John Martin III – Superintendent
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:03 AM.

Agenda Item – The question of accepting the minutes of the Regular Meeting of February 14, 2012 and the Regular Meeting of March 13, 2012 and the question of dispensing with the reading of said minutes.
Voted – Mr. Andrews made a motion to accept the minutes of the Regular Meeting of February 14, 2012 and the Regular Meeting of March 13, 2012 and to dispense with the reading of said minutes. The motion was seconded by Mr. Nolan.

Public Comment: None

Memo from Office Manager regarding Utility Billing and Software agreement with Vision Government Solutions – Mrs. Franklin stated that there were two outstanding issues with the billing software, one being the date link with the Town's database and nonconforming map and lot numbers and Vision had provided the office with a list of those accounts. The second issue was the trial balance from the billing software not showing the contract numbers this has since been changed so that the contracts now show on the trial balance. Mrs. Franklin stated that she feels that Vision has rectified these two outstanding issues. Mrs. Franklin noted that financials are still not available because of a problem with the user charge however she does not feel that this is a software problem.

Voted – Mr. Andrews made a motion to authorize the payment to Vision for the billing system. The motion was seconded by Mr. Nolan.

Mr. Wolfe authorized Mrs. Franklin to contact the auditors to look into the user charge discrepancy and that he (Mr. Wolfe) sit in on the meeting.

Presentation of Superintendent's Budget Proposal FY 2013 – Mr. Martin presented the Budget Proposal for FY 2013

Correspondence:

Continued from March 13, 2012 meeting:

Continued – Mr. Sweeney (Mr. Doughboy Rest.) plans to be submitted by December 27, 2011 – Mrs. Franklin stated that Mr. Sweeney has not resubmitted any plans to this office. Mr. Kane suggested that this property be placed on the list to be taken to court.

Mr. Kane also suggested that a letter be sent to Casa Fernandes Restaurant stating that if they do not resubmit plans by the next Commission meeting they will go to court.

Engineer's Report:

Burrillville Wastewater Treatment Facility Final Permit – Received certified from DEM 4/3/12- There was much discussion on this matter. Mr. Geremia suggested that Mr. Kane send a letter to DEM requesting a hearing on the RIPDES permit and that the letter be sent no later than April 27th. Mr. Geremia stated that the Commission, Superintendent and Engineer will then meet with DEM to establish an outline.

Outlining of Facility Plan Requirements – Mr. Wolfe asked Mr. Geremia to wait for the full Commission before going over his outline.

Status Update of School Street/Eagle Peak Stations – Mr. Geremia stated that Boyle & Fogarty sent a request to have the retainage released.

Voted – Mr. Andrews made a motion to approve Boyle & Fogarty's request in the amount of \$52,164.26 and that this amount be paid from Fund 8300. The motion was seconded by Mr. Nolan.

Plan review – Pascoag Village Development – Greenridge Section – Parcel B (South Main St. Side) – Mr. Kane suggested that the Commission receive a copy of the condominium documents and also that a set of plans showing how all of the units in the project are going to be connected and that the project has gotten an Order of Approval from DEM. It was also noted that any project with more than 50 units that do not have access to a gravity system must install a pump station.

Voted – Mr. Andrews made a motion to accept the Engineer's report. The motion was seconded by Mr. Nolan.

Attorney's Report: Mr. Kane reported that his only business this month was regarding the new billing system and contract negotiations which will be discussed in the executive session.

Voted – Mr. Andrews made a motion to accept the Attorney's report. The motion was seconded by Mr. Wolfe.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of March, 2012

SUPERINTENDENTS REPORT

Month of March 2012

1. **OPERATIONS:**

A. Influent to Treatment Facility :

M.G.

Date Occurred

	Average daily flow	0.8326	N/A
	Maximum daily flow	0.9620	15-Mar
	Minimum daily flow	0.7520	31-Mar
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.2%	4.3
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.3%	5.7
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	95.0%	0.27
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	68.0%	7.0
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	35.59	
	Number of loads removed	31	
	Average dry tons/load	1.15	

2. COLLECTION SYSTEM OPERATIONS:

There were four call-in's during the month. One each at the Oakland, Rock, Reservoir and Beach stations. All the alarm conditions were corrected and stations returned to normal operation.

Voted – Mr. Andrews made a motion to accept the Superintendent's report. The motion was seconded by Mr. Nolan.

Request from Walter J. Kane, attorney for the Commission, for an executive session, pursuant to Rhode Island Open Meeting Law (§42-46-5(a)(2) to consider and discuss collective bargaining between the Burrillville Sewer Commission and RI Laborers' District Council, Local Union 1322

Voted – Mr. Andrews made a motion to open the executive session. The motion was seconded by Mr. Nolan.

Voted – Mr. Andrews made a motion to close the executive session and to seal the minutes. Mr. Andrews also noted that no votes were taken during the executive session. Mr. Nolan seconded the motion.

Sewer Use/Sewer Assessment Write-Offs – None

Being no further business to come before the Commission, Mr. Andrews made a motion to adjourn. The motion was seconded by Mr. Nolan.

Respectfully Submitted,

Stacey Richard
Financial Aide